COURTESY INSPECTION REPORT

Cust Name: ____________________________ RO #: __________ Tech: _______ Date: ___/___/____

Yr: ______ Make: _____________________ Model: _____________________ Mileage: __________

Service Advisor: ___________________________________________________________________

Legend:       = OK, passed at this time       = Marginal, recommend in near future       = Failed, recommend now

*Engine Oil Level before Test Drive:  full  low __________ qts. Condition:  ok  dark  black __________________

Interior/Exterior Inspection:

Comments:

Interior:
- Scratch
- Scuff
- Stain
- Other ________________________________________________

Exterior:
- Scratch
- Scuff
- Dent
- Windshield Crack
- Other ____________________________

Initial Test Drive Results:

Comments:

Brake Operation:
- noisy
- pulling
- pulsation
- low pedal
- dash light on___________________

Steering/Suspension:
- noisy
- pulling
- looseness
- shimmying
- stiffness___________________

Dash/Instruments:
- check engine light on
- maint / service light on
- other____________________

Horn:
- weak
- intermittent
- non-op__________________________________________

A/C Performance Check:
- doesn’t blow
- vent temp_______ F

Windshield Wipers/Washers/Glass:
- non-op
- worn
- skipping
- missing
- plugged________________________

Rear View Mirrors:
- loose
- damaged
- missing________________________________________
MOBILITY EQUIPMENT RESULTS:

- P M E
- MOBILITY EQUIPMENT RESULTS:
- Comments:
- Hand Controls: ☐ Gas/Brake Rod ☐ Clearance dash/door ☐ Operation ______________________
- EZ Lock: ☐ Plugs/Connections ☐ Bolts/Pins ☐ Wiring ☐ Buzzer ☐ Non-OCC Button ☐ Operation __________
- Manual Tie Down: ☐ Belts ☐ Track Fittings ☐ Operation __________________________
- Remote: ☐ Connections ☐ Switches ☐ 3rd Station Switches ☐ Battery ☐ Operation ______________
- Kneel System: ☐ Chain/Boot ☐ Operation __________________________
- Ramp: ☐ Wiring/Conns ☐ Motor Bolts ☐ Limit Switches ☐ Operation __________________________
- Chair/Scooter Lifts: ☐ Fluid Levels/Leaks ☐ Wiring/Battery Connections ☐ Grips/Bumpers __________
- Chair/Scooter Lifts Continued: ☐ Mounts ☐ Interlock Functionality ☐ Operation __________________________
- Power Doors: ☐ Clearance ☐ Wiring/Conns ☐ Hardware/Mounts ☐ missing ☐ Operation ______________
- Seat Base: ☐ Seatbelt ☐ Sliders/Rollers ☐ Harness/Conns ☐ Switches ☐ Operation __________________

EXTERIOR & LIGHTS INSPECTION:

- Comments:
- Headlights High/Low: ☐ non-op ☐ broken ☐ dim ____________________________________________
- Taillights/Stop Lights/License Lights: ☐ non-op ☐ broken ☐ dim ____________________________________________
- Turn Signals/Emergency Flashers/Back-Up: ☐ non-op ☐ erratic ☐ broken __________________________

UNDERHOOD INSPECTION & MAINTENANCE:

- Comments:
- Air filter & housing: ☐ filter dirty ☐ housing broken or missing screws: ____________________________
- Coolant Condition / Level Check: ☐ good to _____ degrees, PH _____ ☐ low ☐ contaminated __________
- Battery Condition/Cables: ☐ low ☐ corroded ☐ damaged ☐ loose, Battery test ☐ passed ☐ failed __________
- Brake Fluid: ☐ low ☐ contaminated ☐ moisture content _____% __________________________________________
- Transmission Fluid / Power Steering: ☐ low ☐ dark ☐ burnt ______________________________________________
- Belts ☐ cracked ☐ glazed ☐ loose _________________________________________________________________
- Hoses (inspected as possible): ☐ cracked ☐ soft ☐ bloated ☐ leaking ______________________________________

UNDERCAR INSPECTION & MAINTENANCE:

- Comments:
- Brake Pads/Shoes Remaining*: F/_____ % R/_____ % (visual inspection only, % is only best guess) _______
- Tire Pressure/Condition: LF_____ / _______ RF_____ / _______ LR_____ / _______ RR_____ / _______
- Oil / Fluid Leaks: ☐ engine ☐ transmission ☐ other ___________________________________________________
- Tires Tread Depth: LF_____ / 32 RF_____ / 32 LR_____ / 32 RR_____ / 32 ____________________________

Additional Comments:

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______________________________________________________________________________________________
______________________________________________________________________________________________
______________________________________________________________________________________________